

# 愛恩中文學校家長學生須知與規則

## EFCI Chinese School Guidelines for students and parents

### 1. 中文學校上課時間(Bell Schedule):

每週日下午(Sunday Afternoon) 1:15pm ~ 3:30pm

1:00~1:15 延伸學習-自由參加(Refreshing Time - Optional Attendance)

1:15~1:30 全校時間(Assembly)

1:30~2:20 第一堂課(First Class)

2:20~2:30 休息時間(Recess Time)

2:30~3:30 第二堂課(Second Class)

3:30 放學(D dismiss)

※ 家長務必準時接送小孩上下課，學生務必參加全校時間。鼓勵家長與學生一起參加全校時間。Parents must send the students to school and pick up students from school on time.

Attending assembly period is mandatory for all students. Parents are encouraged to attend with students.

2. 若學生不能來上課，家長一定要告知老師，並向老師請假。

Parents should notify the class teacher if the student will be absent from class.

3. 上課時不得吃喝食物或飲料、不得帶口香糖到學校。上課中也不可用手机、玩電子遊戲。不可打人或推擠。

Food or drinks are not allowed in the classroom. Do not bring or chew gum in school.

All cell phones must be turned off during class. No playing with personal electronic games during class. There should be no fighting or pushing at school.

4. 課堂上請用中文交談，要說話之前請先舉手;上課中欲離開座位或教室必須先得到老師准許。

Speak Mandarin Chinese in class. Raise your hand to ask for permission before speaking and before leaving the classroom.

5. 考試時不得與同學交談或作弊。

No talking and cheating during the exam.

6. 放學前將桌椅歸位擺好收拾乾淨，請愛惜學校公物。

Tables and chairs should be returned to the original setup, and classrooms should be kept clean and neat before students leave. Treat your school with respect at all times.

7. 若遺失課本、作業簿或書夾，需付費再予補發。

Parents must pay for the replacement if students lose their textbooks or workbooks.